

## Bayside Performing Arts Center Use Application

Event \_\_\_\_\_ School \_\_\_\_\_

Primary Contact \_\_\_\_\_ Title \_\_\_\_\_

Day phone \_\_\_\_\_ Evening phone \_\_\_\_\_

Fax \_\_\_\_\_ Email address \_\_\_\_\_

### Arrangement Type

**Performing Arts Use** (for example: theatre, music, dance) \_\_\_\_\_

**Non-Performing Arts Use** (for example: film, lecture, meeting) \_\_\_\_\_

### Community Rates

The Center offers special rates for local non-profits with 501(c) (3) IRS status and other specifically designated community organizations. Part or all of the Bayside Performing Art Center is available for presentations, performances, and special events.

	<b>Weekday</b>	<b>Weekend (Fri., Sat., Sun.)</b>
<b>Performing Arts Use</b> (theatre, music, dance) (3 hours)	\$850.00	\$1,250.00
<b>Non-Performing Arts Use</b> (assembly, lecture, meeting) (3 hours)	\$650.00	\$900.00
<b>Additional Hours</b>	\$60.00	\$60.00

### Commercial Rates

The Center is available for public or private presentations, performances, , or other special events.

	<b>Weekday</b>	<b>Weekend (Fri., Sat., Sun.)</b>
<b>Performing Arts Use</b> (theatre, music, dance) (3 hours)	\$1,500.00	\$2,000.00
<b>Non-Performing Arts Use</b> (assembly, lecture, meeting) (3 hours)	\$1,200.00	\$1,500.00
<b>Additional Hours</b>	\$60.00	\$60.00

### Dates of Event

**First Preference**                      **Date(s)**                                      **Time**  
Actual Performance(s)                      \_\_\_\_\_                                      \_\_\_\_\_

**Second Preference**                      **Date(s)**                                      **Time**  
Actual Performance(s)                      \_\_\_\_\_                                      \_\_\_\_\_

**Brief description of event and number of performers:**

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**Will there be tickets?**\_\_\_\_\_

**Will the performances be open to the public?**\_\_\_\_\_

**Publicizing your Arrangement?**\_\_\_\_\_

**Pre- or post-performance activities planned**\_\_\_\_\_

**Will there be a set on stage?**\_\_\_\_\_ (Additional information will be needed later)

For staff scheduling describe your **lighting needs** (if any)

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For staff scheduling describe your **sound needs** (if any)

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Applicants Signature\_\_\_\_\_ Date\_\_\_\_\_

Please return completed form to:  
Attn. Gregg Brooks  
Bayside Performing Arts Center,  
2025 Kehoe Avenue, San Mateo, CA 94403-1009  
or Fax to (650) 312-7634

Confirmation of date will be by mail and email.